

BEAVER (UTAH) [87]

COUNCIL MINUTES, 1880-[ongoing]

DESCRIPTION:

This series contains the minutes to meetings of the Beaver City Council. The City Council is the legislative and governing body of the city. It discusses and manages the business of the city. The Council has traditionally met in regular session two times each month, with special sessions called as needed (UCA 2002 10-3-502). Often in attendance at the meetings is the City Manager, while the City Recorder takes the minutes. The minutes, which are approved and signed by the mayor and city recorder, describe who is in attendance and issues discussed each time. In addition, later volumes have related documents such as correspondence, ordinance drafts, court files, bills and bids for city contracts filed with the relevant meeting's minutes.

As reflected in the meeting minutes, the City Council continually regulates several important matters in Beaver City from the last decades of the nineteenth century to today. It has issued licenses, especially for establishments serving liquor, monitored water rights, hired city officials, written and codified City Ordinances, provided increasing levels of services and overall sought to improve the city of Beaver. Each meeting called into session might deal with petitions on various issues, bills to be paid by the city, land deeds granted to individuals, reports from city departments or from specially created committees studying important issues, resolutions and ordinances drafted (perhaps in response to reports), tax rates and salaries. At the end of each fiscal year (at first in December than changing to the stateside model of June in the 1970s), a financial report of the previous year is prepared by the Recorder. In more recent years a full projected budget has also been prepared. For municipal elections, the City Council has been responsible for canvassing and certifying the results of the election. In the area of city improvement, the Council has often supported beautification projects suggested by various organizations, provided assistance for Eagle Scout projects and donated funds to numerous holiday celebrations over the years.

ARRANGEMENT: This series is arranged chronologically by date of entry.

RELATED RECORDS: Discussed and often drafted in the minutes are Beaver City CODIFIED ORDINANCES, series 13139.

PROCESSING NOTE: Beaver City Council Minutes for 1880-1986 were first microfilmed by the Utah State Archives in July 1986. Subsequent filming (including 1880-1936 and 1983-2001) was completed in 2002 by Southern Utah University as part of the Utah State Archives Millennium Project. Additional filming covering 1936 to 1982 was completed in 2003 and 2004. In the course of processing, all reels of the earlier filming were deaccessioned. This series was processed by Gina Strack in June 2003.

PREFERRED CITATION: Cite the Utah State Archives and Records Service, the creating agency name, the series title, and the series number.

CONTAINER LIST

Reel	Description
1	1880, Dec 20-1916, Dec 8
2	1916, Dec 23-1932, Dec 13
3	1932, Dec 24-1935, Dec 6
4	1936, Jan 6-1948, Jan 5
5	1948, Jan 5-1980, Dec 16
6	1981, Jan 6-1982, Jun 15
7	1982, Jul 6-1983, Jun 21
8	1983, Jul 5-1984, Mar 6
9	1984, Mar 20-1987, Jun 16
10	1987, Jun 26-1991, Feb 5
11	1991, Jul 31-1992 May 5
12	1992, May 19-1995 Mar 21
13	1995, Apr 4-1999, Dec 9
14	1999, Oct 5-2001, Apr 12