

DEPT. OF ADMINISTRATIVE SERVICES.
DIVISION OF INFORMATION TECHNOLOGY
SERVICES [1922]

TELEPHONE DIRECTORIES, 1934-[ongoing]

DESCRIPTION: These directories are produced to enhance communication among state agencies. The nature and focus of these directories have changed over time. Prior to 1959, what was called the "Branch Exchange of the Utah State Capitol," listed only the personnel and agencies located within the State Capitol building. Since then, the directories have listed the telephone numbers and addresses of all state agencies, and the telephone numbers and position title of all supervisors within each agency. The general personnel list may include all state employees for some years and may not for others. In addition, an agency index has been provided in each volume, since 1977; the home and office telephone numbers, and home mailing addresses of all state legislators, since 1986; a bomb threat call check list, since 1988; a motor pool shuttle schedule, since 1992; as well as a frequent requested numbers list, a county and local government prefix locator, and a telecommunications device for the deaf sub-directory in 1993.

Three directories were produced in 1982. The first one was published in April and was updated by one in May and another in September. The May publication included telephone use instructions, while the one in September included a general personnel listing.

Furthermore, a special directory concerning the offices and personnel in the Heber Wells Building, was published in 1983. Since then, those personnel and offices have been included in the general telephone directory.

The directories were originally produced by the Secretary of State's office. This function had passed on to the Department of Finance by 1967, and then to the Division of Information Technology Services by 1982.

ARRANGEMENT: Arrangement is chronological. Entries are listed alphabetically by government agency in each volume.

PROCESSING NOTE: This series was processed by A. H. Baksh. Microfiching of the first 40 years was completed in 1982. Directories from 1994-2002 subsequently were microfilmed in September 2002. New additions to the series are transferred to the archives as they are produced. Paper copies are destroyed after microformatting.

CONTAINER LIST

Fiche	Description
1	1934
2	1942
3	1945
4	1949
5	1953
6	1956
7	1958
8	1959
9	1961
10	1963
11	1965
12	1967
13	1969
14	1971, pages 1-91
15	1971, pages 92-116
16	1974, pages 1-96
17	1974, pages 97-131
18	1977
19	1979
20	1980
21	1982 [April]
22	1982 [May]
23	1982 [September], pages 1-52
24	1982 [September], pages 52-58
25	1983 [Heber Wells Building]
26	1984, pages 1-73
27	1984, pages 73-136
28	1986, pages 1-88
29	1986, pages 88-179
30	1986, pages 179-191
31	1988, pages 1-82
32	1988, pages 82-182
33	1988, pages 182-198
34	1989, pages 1-68
35	1989, pages 68-154

Fiche	Description
36	1989, pages 154-192
37	1990, pages 1-72
38	1990, pages 72-157
39	1992, pages 1-71
40	1992, pages 71-162
41	1992, pages 162-176
42	1993, pages 1-62
43	1993, pages 62-153
44	1993. pages 153-173

Reel	Description
1	1994-1998
2	1999-2002